



AGENCY FOR NON-CONVENTIONAL ENERGY AND RURAL TECHNOLOGY

(Department of Power, Government of Kerala)

December 26, 2017

NOTIFICATION

ANERT (Agency for Non-conventional Energy and Rural Technology), an autonomous institution under Government of Kerala, invites applications in prescribed format from individuals/enterprises for setting up **Urja Mithra - Akshaya Urja Service Centres** in all Legislative Assembly (LA) constituencies in the State. These Urja Mithra - Akshaya Urja Service Centres are intended to provide services to the public in the areas of identification and selection of appropriate renewable energy equipment/devices, installation, technical support and effective and timely maintenance of the renewable energy devices installed at public places and households. The applications, along with scanned copies of necessary documents, shall be submitted in **ONLINE MODE ONLY** through the link given in the website of Centre for Management Development, Thiruvananthapuram (www.cmdkerala.net).

Eligibility Criteria

The applicant must be either:

- i. Individuals of above 18 years of age. There will not be any income limit for the applicants. However, preference will be given to applicants with adequate technical expertise.
OR
- ii. Institutions registered under Societies Act/Charitable Trusts. Preference will be given to institutions functioning in technical areas.
OR
- iii. Self Help Groups.

Note:

1. *It should be noted that beneficiaries of any of the similar schemes of Central/State government for such projects will not be eligible for financial assistance under this scheme.*
2. *Applications will **NOT** be accepted at Head Office/Regional Offices of ANERT.*

Selection Process

The schedule of selection process is as given in table 1.

Table 1: Schedule of selection process.

Sl. No.	Activity	Time
1.	Issue of notification and opening of application submission link	28/12/2017
2.	Time and date for submission of application	On or before 17.00 hours of 16/01/2018
3.	Shortlisting of applications	Within 21 working days from submission deadline.

Evaluation of the applications will involve screening of profiles of applicant entities subject to the prescribed qualification requirements. The scanned copies of the following documents shall be uploaded at the time of application submission:

For individuals

- a. Birth certificate/Proof of age.
- b. Aadhaar card.
- c. PAN card (*If not available, shall be produced within three months*).
- d. Caste certificate (*only for SC/ST/OBC/Minority applicants*).
- e. Disability certificate (*only for Differently abled applicants*).
- f. Discharge certificate/pension payment order and documentary proof of the rank last held (*only for Ex-servicemen applicants*).
- g. Certificates proving technical qualifications.

For institutions registered under Societies Act/Charitable trusts/Self-help groups

- a. Registration certificate.
- b. Audited statement of the applicant entity for the last three years.
- c. The relevant page in the by-law of the institution indicating the authority to run such a service centre.

Further, ANERT/Selection committee may seek any supporting documents during the screening process. Those applicants shall submit the same in the limited timeline provided by ANERT/Selection committee.

Subsidy for Selected Service Centres

The selected service centres will be monitored for a period of three years, on a quarterly basis, and will be eligible for a back-end subsidy after three years, subject to the following conditions:

- i. Grading of the centres will be done at the end of third year. Only the service centres passing the grading will be eligible for subsidy.
- ii. At least one among three technically qualified persons/entrepreneurs in the Akshaya Urja Service Centres must be a woman.
- iii. The centre must have at least three persons with ITI/Polytechnic diploma/higher technical qualification.
- iv. Three persons from the centre must complete technical training organized by ANERT.
- v. One person from the centre must participate in the Entrepreneurship Development Programme organized by ANERT.

The details regarding the financial assistance from ANERT for various categories of entrepreneurs are given in table 2.

Table 2: Details of financial assistance (after three years) from ANERT.

Sl. No.	Category of Entrepreneur	Financial Assistance from ANERT (in Rs.)	
		Urban Area	Rural Area
1.	General Category	60,000	1,00,000
2.	Special Category (SC/ST/OBC/Minority/Women/ Ex-servicemen/Differently Abled Persons)	1,00,000	1,40,000

The total indicative project cost for a centre has been estimated to be Rs. Four lakh, excluding the price of the land. The details are given in table 3.

Table 3: Split-up of total indicative project cost.

Sl. No.	Item	Cost (in Rs.)
1.	Setting up office for the centre (Minimum 20 m ² , including rent for one year)	1,50,000
2.	Computer, mobile phone, printer, internet, etc.	1,00,000
3.	Renewable energy display equipment	35,000
4.	Instruments for repair works	70,000
5.	Two-wheeler (preferably electric scooter)	45,000
	Total	4,00,000

Submission of Applications

Eligible entities are hereby directed to fill in the **ONLINE application form** given in the website of Centre for Management Development, Thiruvananthapuram (www.cmdkerala.net) and upload scanned copies of all the necessary documents. The link for submitting the applications will be active upto 16/01/2018, 17.00 hours. Thereafter, the applicants will not be allowed to submit their applications under any circumstance.

Note:

- 1. Applicant entities interested in setting up Urja Mithra - Akshaya Urja Service Centre in more than one Legislative Constituencies shall submit separate application for each Constituency.***
- 2. Upon selection, the applicant entity will be required to produce the loan sanction letter from the financial institution (from which the service centre intends to avail financial assistance, if any).***
- 3. ANERT reserves the right to accept or reject any or all the applications without assigning any reason whatsoever.***
- 4. All service centres shall abide by the Code of Ethics and Business Rules including rates for general repair works, which will be prepared by ANERT.***
- 5. The branding and exterior as well as interior design of the service centre must be in compliance with the template prepared by ANERT.***
- 6. The applicant should arrange necessary IT infrastructure including a desktop with internet connectivity, and a mobile smart phone (Android) with internet connectivity for each technician.***