

Invitation of Expression of Interest
for Empanelment of Electric Car Manufacturers / Authorized
Dealers/ Taxi Agencies for the supply of Electric Cars on
Lease/ outright purchase.

EMPANELMENT DOCUMENT

Notification No. ANERT-TECH/50/2020-TO(MJ)
Dated 18/03/2020

PART-I

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അനേർട്ട്
ANERT

eoffice

AGENCY FOR NON-CONVENTIONAL ENERGY & RURAL TECHNOLOGY
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NOTICE

Notification No. ANERT-TECH/50/2020-TO(MJ)
Dated 18/03/2020

The government of India (GoI) is transitioning towards large scale deployment of cleaner mobility solutions in the country including deployment of Electric Vehicles and Electric Vehicle Charging Units as per G.O.(Ms). No.58/2018/Trans dated 29.09.2019. The government of India (GoI) is promoting Electric Vehicle (EV) adoption in India and has recently announced its target to reach 25% of EV adoption by 2030. Kerala government is also working towards accelerating EV adoption. 1 million EVs on road by 2022 is the target, draft EV policy released by the Kerala state. As per FAME INDIA SCHEME (faster adoption and manufacturing of electric vehicles) of Government of India and the approval of Electric vehicle policy of Govt of Kerala, ANERT is planning to introduce E vehicles, Experienced drivers and Charging stations all over the Kerala.

As a part of this plan ANERT has decided to prepare the list of empaneled Manufactures / Authorized Dealers/ Taxi Agencies for supply of Electric Cars on Contract/ outright purchase basis. Hence Expression of Interest in accordance with the attached Pre-qualification criteria and financial terms & conditions are invited from reputed Agencies with GST and valid Registration under Registrar of firms as on date of submission of offers.

If required number of agencies could not be listed during initial process of empanelment, the applications received on or before 25th of every month will be processed, provisional list will be published by 25th of Next month and after completing the necessary formalities of empanelment the qualified agency will be listed in Empaneled list published by ANERT.

The offers have to be submitted based on the qualification criteria and as per the bid submission guidelines. Price offers have to be submitted for the supply of E Cars to E-Vehicle project implemented by ANERT. The guidelines and Documents for Expression of Interest can be downloaded from the website (www.anert.gov.in) of ANERT. The application submitted on or before 12 noon, 25th of May 2020 at the office of Director, ANERT, Vikas

File No.ANERT-TECH/50/2020-TO(MJ)

Bhavan (PO), Thiruvananthapuram, 695 033 will be considered for empanelment as the first instance and there after this process will continue in every succeeding months with the conditions to consider only the applications received on or before 25th of every month. The validity of the empaneled list will be for 1 year and it shall be renewed in every year by considering the performance of the agency. This list will be updated as and when required.

Thiruvananthapuram
18/03/2020

Sd/-
Director

ABSTRACT

- Notification No : Notification No. ANERT-TECH/50/2020-TO(MJ) dated 18/03/2020
- Superscription : Invitation of Expression of Interest for Electric Car Manufactures / Authorized Dealers/ Taxi Agencies for the supply of Electric Cars on Lease/ outright purchase.
- Date of release of Invitation : 18/03/2020
- Date of opening of EOI : 12:00 noon, 25th day of every month starting from 25th May 2020.
- Place of opening Submission by Agencies: Office of the Director, ANERT, Vikas Bhavan. PO, Thiruvananthapuram – 695 033, Kerala
- Application fee : Rs 5,000/- as DD in favor of Director ANERT (Non refundable)
- How to obtain the application form for : To be downloaded from the website of ANERT
- Mode of Submission : Technical and Financial bids to be submitted in sealed envelope as per the given instructions.

Thiruvananthapuram
18/03/2020

Sd/-
Director

IMPLEMENTATION PLAN

1. General

- 1.1. This Expression of Interest is being invited for preparing the list of Empaneled Manufactures/ Authorized Dealers/ Taxi agencies for supply of Electric Cars in various Govt Departments Kerala. The validity of the list will be 1 year. The validity shall be cancelled/ renewed by considering the performance of the Agency and if any agreement prevailing with ANERT if otherwise eligible.
- 1.2. The name of any agency from the empanelment list shall be terminated without notice, in case of their nonexistence/ other violations.
- 1.3. This empanelment list will be the one and only one for the supply of E Cars in Kerala for the supply to various Govt Depts provided by ANERT.
- 1.4. The Applicant for the empanelment should not have any pending litigation with ANERT.

2. Scope of Work

- 2.1 To Provide Electric Car (minimum 5- seater with ample boot space) on contract basis for the use of Govt Departments in Kerala .
- 2.2 To provide brand new electric car to ANERT as per the requirements.
- 2.3 The Electric Car should have both AC and heating facilities with advance safety features.
- 2.4 Vehicle shall be delivered within 2 months from the date of supply Order anywhere in Kerala as ordered by ANERT.
- 2.5 An undertaking in the given format has to be submitted along with EoI. Failure to fulfil this will make them ineligible from getting included in the list of Empaneled Agencies (Page No. 19)
- 2.6 ANERT will sublease the Electric Cars supplied by the Empanelment Agencies to all Govt Depts.

3. Role of ANERT

- 3.1 Empanelment of Manufactures / Authorized Dealers/ Taxi Agencies for the supply of Electric Cars with 6- 8 year Warranty /Comprehensive AMC on Contract Basis/ Outright purchase basis.
- 3.2 Checking the Delivery of Cars within the stipulated time.
- 3.3 Co-ordinating with Empaneled Agency and Govt Departments for smooth and speedy implementation of the programme.
- 3.4 Listing of Agencies with price as per requirement.

4. Bidding Procedure

1. Bid document

Bid documents can be downloaded from the website of ANERT (www.anert.gov.in).

2. Bid submission

2.1 Bids shall be submitted in two envelopes named:

- i) Envelope A - Pre-qualification & Technical
- ii) Envelope B- Financial offer. It shall contain Financial offer for Empanelment for E

Cars.

2.2 If the bid does not contain the offer in 2 separate sealed envelopes Envelope – A and Envelope-B, the bid will be summarily rejected

2.3 Envelope –A (Pre-qualification and technical Documents), Envelope-B (Financial offer) should be submitted separately in respective covers, serially numbered and tagged or filed as a bundle with Index and flagged in order, as detailed in next section.

5. Envelopes and Contents

Envelop A shall contain.

1. Covering letter for submission as per format (Annexure A- Page No 14) on firm's letterhead- **Flag-1**
2. Application fee of Rs.5,000/- (Rupees Five Thousand only) (Non refundable) as DD in favor of Director ANERT payable at Thiruvananthapuram. - **Flag-2**
3. Attested copy of valid GST registration certificate of Agency –**Flag-3**
4. Attested copy of registration certificate issued by registrar of companies or other competitive authority under which the firm is registered. **Flag-4**
5. Part-I of the document downloaded from website, duly filled, signed and sealed by the bidder on all pages. **Flag-5**
6. Copy of Audited statements of accounts for last Two financial years has to be attached as **Flag-6**
7. Any ISO, Quality or any Green Certification. **Flag 7**
8. Copy of Income Tax Return Filed. **Flag 8**
9. Technical evaluation form (Annexure C- Page No 18). **Flag 9**
10. An undertaking in the given format to be executed in stamp paper Rs. 200/- (Page No. 19) **Flag 10**
11. Brochure and Technical Specification of E Car. **Flag 11**
12. List of Clients. **Flag12**
13. Reference of 5 established clients for reference check. Following should be provided. **Flag 13**
 - Name of Firm/ Company
 - Name and Contact number of Person
 - Total tenure with the organization
 - Number of E Cars supplied.

Apart from the above mentioned documents, ANERT would like to understand the infrastructure and supply chain operations of the company in respect of ecological and sustainable aspect. Therefore all the companies shall also state briefly-

- Existing Green Fleet including Electric Cars.
- Any green initiative towards balancing ecological standards.
- Any self commitment towards ecological and sustainable eg- promoting biodegradable products, recyclable items etc.
- Self Declaration to the effect that the tenderer has not been blacklisted by any company or its contract has been terminated on account of any reasons whatsoever.

ENVELOPE C FINANCIAL BID

- The Financial bids will be evaluated only in respect of those firms, which meet the pre qualification and technical bid criteria mentioned above.
- Monthly contract shall be mentioned clearly and ANERT should be allowed maximum of 10% Annual escalation. Bidder should quote accordingly.

6. Empanelment Procedure

6.1 Expression of interest from pre-qualified agencies (agencies that satisfy Pre qualification criteria) as decided by ANERT will be invited.

6.2 The notification for Expression of Interest will be made available on ANERT website.

6.3 The offers received up to 12 pm on 25th of every month will be considered for empanelment.

6.4 The qualified agencies shall also enter into an agreement (on Rs 200 Kerala Stamp Paper) with ANERT agreeing to supply E Cars and its Warranty & Maintenance facility in Kerala. (Page No 19)

6.5 The price offers for E cars with different models has to be submitted by the agencies in the prescribed format.

6.6 Once the list of agencies is published by ANERT, each of the agencies has to submit an application for the renewal of registration. Renewable of Empanelment shall be based on evaluation of their performance in the previous years.

7. General Terms and Conditions

7.1 Director, ANERT reserves the right to add, remove, and clarify any of the terms and conditions contained herein.

7.2 All the lists/ announcements including dates related to the empanelment process, will be published on ANERT's website (www.anert.gov.in) and ANERT will not be responsible for delays or non-receipt of individual communications in this regard, if any.

7.3 The Routine service and Maintenance of the E Car shall be taken care on weekends or holidays in order to avoid any official duties during week and this will be informed to ANERT.

7.4 Security Deposit of Rs. 50,000/- (Fifty Thousand Rupees Only) Shall be paid to ANERT at the time of Executing supply order.

7.5 Incase of any emergency, or breakdown of vehicle, company shall provide the service the quickly or alternate replacement on temporary basis.

7.6 The cost of insurance of vehicles shall be borne by Empaneled Agency for the period of the contract. The insurance would be comprehensive in nature.

7.7 Empanelment of Manufactures / Authorized Dealers/ Taxi Agencies for the supply of Electric Cars with 6/8 year Warranty with Comprehensive AMC for Lease Contract Basis/ Outright purchase basis.

7.8 The car batteries should have a free replacement warranty up to 6 years/ 1,00,000 KM to 8 years/ 1,60,000 kms based on the models of the E Cars. The battery will be replaced only if the battery capacity reduces below 75% of its capacity.

7.9 Direct Warranty from Manufacturer should be furnished along with Vehicle for outright purchase basis.

7.10 The cars also carry a free of charge periodic servicing for a period of 6/8 years.

7.11 One portable AC charger shall be provided with each Vehicle with battery capacity below 20 kWh. For battery capacities above 20 kWh, A wall mounted charger shall be provided along with Portable Charger.

7.12 A Brand new Vehicles shall be supplied in this Programme. All the cost associated with the registration and de-registration of E-cars after lease Contract Period with the regional transport authority including Motor Vehicle Tax would be borne by Empaneled Agency.

7.13 Empaneled Agency would assign one nodal officer for ANERT to manage client queries and 24/7 road side maintenance.

7.14 The contract agreement will be valid for a period of minimum 6-8 years from the date of deployment of the first E-Car to the client/ payment of 72/96 monthly lease rentals from the date of deployment of electric vehicles.

7.15 E-cars shall be provided on a monthly lease rental with a yearly escalation of Maximum TEN PERCENT (10%) over the preceding years lease rental.

7.16 Agreement between ANERT and Empaneled Agency shall be executed with the successful bidder after evaluation of Technical Bid.

7.17 The bidder shall be prepared the Competitive Financial bid by considering the below mentioned details. The bidder can be able to add new brand and make of E cars as required. Maximum allowable monthly contract amount and Annual escalation in the financial bid mentioned in Table 1. Otherwise the bid shall be rejected.

7.18 Agency is capable of supplying 1 to 100 vehicles in a single order within 2 months.

Table 1.

Vehicle Brand	Maximum allowable Monthly contract Amount in Rs.	Maximum allowable annual escalation rate
TATA TIGOR EV	Rs. 20,000/-	10 %
MAHINDRA EVERITO	Rs. 20,000/-	10 %
TATA NEXON EV	Rs. 30,000/-	10 %
HYUNDAI KONA EV	Rs. 45,000/-	10 %
MG ZS EV	Rs. 45,000/-	10%

GST @5% shall be extra.

7.19 All the Cost associated with the registration and de- registration of E-cars with the regional transport authority including Motor Vehicle Tax would be borne by the Empaneled Agency.

8. Eligibility Criteria

Pre-qualification Criteria

1. For participating the empanelment of Manufactures / Authorized Dealers/ Taxi Agencies, the agency should have **valid GST registration certificate**–*Attested Copy has to be enclosed.*
2. Registration certificate of the firm which is issued by registrar of companies or other competent authority under which firm is registered has to be submitted. The details of the bidder should match with registration certificate. *Copy of this certificate has to be submitted.*
3. The Agency should submit the application fee of Rs 5,000/- (Rupees Five Thousand only) (Non refundable) as DD in favor of Director ANERT payable at Thiruvananthapuram.
4. Dully filled Technical Evaluation Form shall be submitted

5. Agency should have minimum 1 crores turnover for the last two year. Copy of Audited statements of accounts for last Two financial years has to be submitted.
6. Client list with details shall be submitted. (Proof of invoice, copy of supply order or any other proof)
7. Only offers that meet the above criteria shall be considered for technical evaluation.
8. Authorization for signing the documents has to be submitted by the bidder.

ANNEXURE A

FORMAT FOR COVERING LETTER

Sir,

I/We hereby express my/our interest to be included as an Empaneled Agency for supplying E-Cars in Kerala on Contract Basis or Outright purchase basis, as per the terms and conditions, decided by Agency for New and Renewable Energy Research and Technology (ANERT). The order allotted to me/us will be completed within the time frame as per the work order from the ANERT.

I am/we are remitting herewith the required amount of Rs. 5,000/- as application fee as DD No. Dateddrawn on bank in favor of Director , ANERT payable at Thiruvananthapuram.

Yours faithfully

Place:

Signature

Date :

Name

Designation

(Office Seal)

ANNEXURE B**BID SUBMISSION FORM**

1.	Name of the Bidder as in Registration Certificate (Copy of registration certificate has to be submitted)		
2.	Address in Full		
3	Contact Details	Mobile	
		Land Phone	
		Fax No	
		Email	
		Website	
4	Bank account details of Bidder	Account No	
		Name of account Holder	
		Bank	
		Branch Name	
		Address of the Bank	
		IFS Code	
5	GST Registration No (copy of the GST certificate to be submitted)		
6	Name of the authorised signatory (Authorisation to be enclosed)		
7	Designation of the authorised signatory		
8	Service Centre in Kerala Name, Address and Contact Number with Email Address		

I have read the technical requirements, warranty conditions and the details furnished above are true and correct and complete to my knowledge and belief. All the details furnished are supported by documentary evidence.

Date

Signature of the authorised signatory

Name

Designation

(Office Seal)

ANNEXURE C**TECHNICAL EVALUATION FORM OF E CAR**

Particulars	Option 1	Option 2	Option 3	Remarks
Name of Brand				
Model				
Type of Motor (Induction motor/ PM Synchronous Motor				
Motor Capacity in kW.				
Max Power (in kW)				
Max Torque (NM)				
Transmission Type				
Battery Type (type of Lithium ion)				
Battery Capacity (kWh)				
Voltage & Rating of Batteries				
Seating Capacity				
AC Charging Standard				

DC Fast Charging Standard				
Normal Charging Time (General) (0-100%)				
DC Fast Charging Time (General) (0-80%)				
Maximum Speed (kmph)				
ARAI Certified Full Charge Range				
Portable Charger Capacity				
Wall Mounted Charger Capacity				

ANNEXURE D

UNDERTAKING BY THE AGENCY

(In stamp paper worth Rs. 200/- (Rupees Two hundred only) I(Name, Designation) authorised signatory of(Name and full address of the bidder) hereby undertake that

1. Electric Cars supplied as per the prescribed Technical Specifications.
2. The contract agreement will be valid for a period of minimum 6/8 years from the date of deployment of the first E-Car to the client/ payment of 72/96 monthly lease rentals from the date of deployment of electric vehicles.
3. The car batteries too carry a free replacement warranty upto 6 years/ 1,00,000 km to 8 years/ 1,60,000 km based on the models of E car. The battery will be replaced only if the battery capacity reduces below 75% of its capacity.
4. All the cost associated with the registration of E-cars with the regional transport authority including Motor Vehicle Tax would be borne by us.
5. Warranty of Electric Cars with 6/8 year Warranty or warranty with Comprehensive AMC for lease Contract Basis/ Outright purchase basis of E Cars..
6. The Routine service and Maintenance of the E Car shall be taken care on weekends or holidays in order to avoid any official duties during week and this will be informed to ANERT.
7. There are no/do not have any pending litigation with ANERT
8. Our agency/ any of our director has not been blacklisted by Any of the Govt Departments/ Agencies.
9. All the above terms and conditions are acceptable to me/us.

Date

Signature of the authorised signatory
Name
Designation

(Office Seal)

Invitation of Expression of Interest for Empanelment of Electric Car Manufacturers / Authorized Dealers/ Taxi Agencies for supply of Electric cars on Lease/ outright purchase.

EMPANELMENT DOCUMENT

Notification No. ANERT-TECH/50/2020-TO(MJ)
Dated 18/03/2020

PART-II

FINANCIAL BID

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അനേർട്ട്
ANERT

OFFICE

AGENCY FOR NON-CONVENTIONAL ENERGY & RURAL TECHNOLOGY
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1. Financial Bid A- Lease/ Rent of Electric cars.

Name of Manufacturer/ Authorized Dealer/ Taxi Agencies:	
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Particulars	Option 1	Option 2	Option 3	Option 4	Option 5
E Car Brand Name	TATA	MAHINDRA	TATA	HYUNDAI	MG
E Car Model	TIGOR EV (XM)	E VERITO (D Series)	NEXON EV (XZ+)	KONA ELECTRIC	ZS EV (EXCITE)
Maximum allowable Monthly contract Amount in Rs.	20,000/-	20,000/-	30,000/-	45,000/-	45,000/-
Maximum allowable Annual escalation rate	10%	10%	10%	10%	10%
Contract Period	6 Years	6 Years	8 Years	8 Years	8 Years
Vehicle warranty + Comprehensive AMC	6 years / 1 lakh km	6 years/ 1 lakh km	8 years/ 1.6 Lakh km	8 years/ 1.6 Lakh km	8 years/ 1.6 Lakh km
Battery warranty	6 years/ 1 lakh km	6 year/ 1 lakh km	8 years/ 1.6lakhs km	8 years/ 1.6 lakhs km	8 years/ 1.6 lakhs km

FINANCIAL BID

Monthly Contract Amount (in Rupees)					
Proposed Annual escalation rate					

**use separate columns for other models if required. GST shall be extra as actual.*

1. Lowest quoted agencies are preferred for this programme.
2. The price quoted by the bidder for E cars shall be inclusive of cost of transportation, handling, supply at the site, cost of insurance, Registration & Deregistration Fees, taxes if any and including 6/8 year warranty + Comprehensive AMC.
3. The price quoted is applicable for any location in all fourteen districts of Kerala.
4. The bidder shall be prepared the Competitive Financial bid by considering the above mentioned details. The bidder can be able to add new brand and make of E cars as required.
5. Maximum allowable monthly contract amount and Annual escalation rate shall be equal to or below the rate mentioned. If the bidder quoted the amount more than the price mentioned above, the bid shall be rejected.

Date

Signature of the Authorized Signatory

Name:

Designation:

(Office Seal)

2. Financial Bid B (1)- Outright purchase (Please quote for 1 vehicle)

Name of Manufacturer/ Authorized Dealer/ Taxi Agencies:	
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Particulars	Option 1	Option 2	Option 3	Option 4	Option 5
E Car Brand Name	TATA	MAHINDRA	TATA	HYUNDAI	MG
E Car Model Number	TIGOR EV (XM)	E VERITO (D Series)	NEXON EV (XZ+)	KONA ELECTRIC	ZS EV (EXCITE)
Vehicle Warranty (Direct Warranty from manufacturer)					
Motor Warranty (Direct Warranty from manufacturer)					
Battery Warranty (Direct Warranty from manufacturer)					
Outright Purchase Rate (in Rupees)					

**use separate column for other models if required. GST shall be extra actual.*

1. The price quoted by the bidder for E cars shall be inclusive of cost of transportation, handling, supply at the site, cost of insurance, Registration Fees, taxes if any and including Warranty.
2. The price quoted is applicable for any location in all fourteen districts of Kerala.

Date

Signature of the Authorized Signatory

Name:

Designation:

(Office Seal)

3. Financial Bid B (2)- Outright purchase (Please quote for 5 vehicle)

Name of Manufacturer/ Authorized Dealer/ Taxi Agencies:	
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Particulars	Option 1	Option 2	Option 3	Option 4	Option 5
E Car Brand Name	TATA	MAHINDRA	TATA	HYUNDAI	MG
E Car Model Number	TIGOR EV (XM)	E VERITO (D Series)	NEXON EV (XZ+)	KONA ELECTRIC	ZS EV (EXCITE)
Vehicle Warranty (Direct Warranty from manufacturer)					
Motor Warranty (Direct Warranty from manufacturer)					
Battery Warranty (Direct Warranty from manufacturer)					
Outright Purchase Rate (in Rupees)					

**use separate column for other models if required. GST shall be extra actual.*

- The price quoted by the bidder for E cars shall be inclusive of cost of transportation, handling, supply at the site, cost of insurance, Registration Fees, taxes if any and including Warranty.
- The price quoted is applicable for any location in all fourteen districts of Kerala.

Date

Signature of the Authorized Signatory

Name:

Designation:

(Office Seal)

4. Financial Bid B (3)- Outright purchase (Please quote for 10 vehicle)

Name of Manufacturer/ Authorized Dealer/ Taxi Agencies:	
--	--

Particulars	Option 1	Option 2	Option 3	Option 4	Option 5
E Car Brand Name	TATA	MAHINDRA	TATA	HYUNDAI	MG
E Car Model Number	TIGOR EV (XM)	E VERITO (D Series)	NEXON EV (XZ+)	KONA ELECTRIC	ZS EV (EXCITE)
Vehicle Warranty (Direct Warranty from manufacturer)					
Motor Warranty (Direct Warranty from manufacturer)					
Battery Warranty (Direct Warranty from manufacturer)					
Outright Purchase Rate (in Rupees)					

**use separate column for other models if required. GST shall be extra actual.*

1. The price quoted by the bidder for E cars shall be inclusive of cost of transportation, handling, supply at the site, cost of insurance, Registration Fees, taxes if any and including Warranty.
2. The price quoted is applicable for any location in all fourteen districts of Kerala.

Date

Signature of the Authorized Signatory

Name:

Designation:

(Office Seal)